**MFT Work or Enhancements Request Process Guide**

## ****MFT WORK REQUEST PROCESS GUIDE****

For Custom MFT work or enhancement requests, users will need to submit requests by completing the MFT Secure Form "MFT Request Form". This Secure Form allows users to submit requests/enhancements for the MFT application.

1.   Log into MFT using your HARP credentials: [https://qnetmft.cms.gov](https://qnetmft.cms.gov/)

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2. Choose **'Available Forms'** and then **MFT Request Form**



3. Fill out all fields on the form and then click **Submit**



4. A JIRA Ticket is assigned, and work prioritized.