



LACE

CCSQ Lean Agile
Center of Excellence

HOW TO SET THE LACE COLOR PALETTE IN PPT

STEP ONE: Open PPT (LACEMaster.pptx)

STEP TWO: Select **View**



View

STEP THREE: Select **Slide Master**



Slide
Master

STEP FOUR: Select **Colors** dropdown



Colors ▾

STEP FIVE: Select **Customize Colors**

Customize Colors...

STEP SIX: Rename the current color scheme whatever you would like, preferably LACE related so it can easily be referenced in the future

STEP SEVEN: Select **Save** and begin using!

