



QualityNet | FileCloud

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January 11, 2024

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## Attention: FileCloud Decommission

QualityNet FileCloud is being decommissioned as part of the transition to the new **Unified File Management** service. FileCloud users will automatically be migrated to Unified File Management during this transition period.

Beginning **January 22, 2024**, Personal Files (*the most recent versions only*) will be migrated from FileCloud into the new Unified File Management system with an expected completion date of **February 5, 2024**. As of that date, we recommend all personal files be accessed and any future personal files be uploaded to Unified File Management. FileCloud updates from that point forward will not be transitioned. Additional information on how to access Unified File Management will be sent out soon.

The Team Folders (*the most recent versions only*) will be migrated into the new Unified File Management system starting **February 8<sup>th</sup>, 2024**, with an expected completion date of **March 1st, 2024**. The Network Shares will also be migrated to Unified File Management by **March 1st, 2024**

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### \*\*\*Call to Action\*\*\*

In preparation for the transition, please review all files and data. Any content that is outdated or no longer needed should be removed by **January 22, 2024**, so it is not pulled into the Unified File Management system.

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## Quick Q&A

### What is Unified File Management?

Unified File Management is a single system for the management of data files.

### Do I need to request access to Unified File Management?

No, you will not need to request a user role for Unified File Management. All current FileCloud users will be migrated to Unified File Management.

### Will I lose access to my files at any point?

No, during the migration, users will still be able to access their information either using FileCloud or Unified File Management. After **March 1st**, the data will be available via Unified File Management only.

[Click here for additional FAQs](#)

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## Additional Information

For more information, please visit The **QualityNet IT Services FileCloud Page** [Decommission FAQs page](#). For any additional questions, message us on our Slack channel: [#help-ufm](#).

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*If you need additional information, contact us:*

Phone: 1-866-288-8914

Slack: [#help-service-center-sos](#)

Save time. Submit and Track your ticket!

**VISIT CCSQ Support Central**



Email:

[ServiceCenterSOS@cms.hhs.gov](mailto:ServiceCenterSOS@cms.hhs.gov)

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